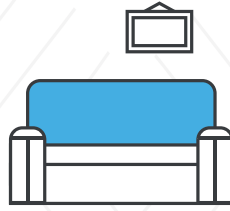


## COMPLETE CHECKLIST OF OUR ONE TIME REGULAR CLEANING SERVICE



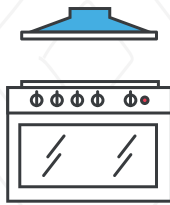
### ALL AREAS

- ☐ DUST SURFACES
- ☐ DUST AND HAND WIPE FURNITURE TOPS
- ☐ DUST CEILING FANS (WITHIN REACH)
- ☐ VACUUM CARPETS
- ☐ VACUUM AND DAMP MOP FLOORS
- ☐ DUST FURNITURE
- ☐ DUST PICTURES FRAMES
- ☐ DUST LAMP AND LAMP SHADES
- ☐ DUST AND CLEAN MIRRORS
- ☐ EMPTY ALL TRASH
- ☐ VACUUM AND MOP



## BATHROOMS

- ☐ DUST SURFACES
- ☐ DUST CABINETS, DOOR PANELS, AND BASEBOARDS
- ☐ CLEAN AND DISINFECT SURFACES
- ☐ CLEAN, DISINFECT, AND SHINE SHOWERS AND TUBS
- ☐ CLEAN AND DISINFECT TOILETS INSIDE AND OUT
- ☐ CLEAN AND DISINFECT DOORKNOBS AND SWITCH PLATES
- ☐ SHINE FIXTURES
- ☐ VACUUM AND DAMP MOP FLOORS
- ☐ EMPTY TRASH



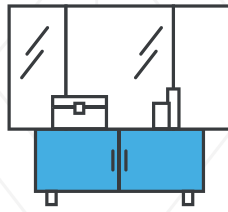
## KITCHEN

- ☐ DUST SURFACES
- ☐ DUST TOP / DOOR SIDE / OF REFRIGERATOR
- ☐ CLEAN AND DISINFECT COUNTER TOPS
- ☐ CLEAN AND DISINFECT DOORKNOBS AND SWITCH PLATES
- ☐ CLEAN AND DISINFECT SINK
- ☐ CLEAN AND DISINFECT MICROWAVE INSIDE AND OUT
- ☐ CLEAN, DISINFECT, AND SHINE OUTSIDE OF OVEN AND TOP OF THE RANGE
- ☐ CLEAN, DISINFECT, AND SHINE OUTSIDE THE DISHWASHER
- ☐ CLEAN, DISINFECT, AND SHINE OUTSIDE THE REFRIGERATOR
- ☐ CLEAN AND DISINFECT KITCHEN TABLE AND CHAIRS
- ☐ VACUUM AND DAMP MOP FLOORS
- ☐ EMPTY TRASH



## BEDROOMS

- ☐ DUST SURFACES
- ☐ DUST AND HAND WIPE FURNITURE TOPS
- ☐ DUST FURNITURE
- ☐ VACUUM CARPETS
- ☐ VACUUM AND DAMP MOP FLOORS (IF NON-CARPET)
- ☐ CHANGE SHEETS (UPON REQUEST)
- ☐ MAKE BEDS (UPON REQUEST)
- ☐ EMPTY TRASH
- ☐ UNDER BEDS



## EXTRA SHORES

- ☐ DUST ALL BLINDS, ALL WINDOWSILLS, AND ALL LOCK LEDGES
- ☐ CLEAN THE BASEBOARDS,
- ☐ CLEAN GARBAGE CANS
- ☐ DUST DOOR PANELS,
- ☐ DUST CHAIR RAILS,
- ☐ CLEAN THE KITCHEN CABINETS
- ☐ CLEAN LIGHT FIXTURES